

DOUNREAY STAKEHOLDER GROUP

DSG(2017)M002

Minutes of the Dounreay Stakeholder Group held on Wednesday 14th June 2017 at 1900 hrs in the Pentland Hotel (Ballroom), Thurso.

Present:	Roger Saxon	DSG Chairman
	Derrick Milnes	DSG Vice-chair (Wick & Thurso Trade Union Council)
	George MacDougall	Caithness West Community Council
	Mike Flavell	NHS Highland
	Thelma Mackenzie	Thurso Community Council
	David Flear	DSG Honorary member
	John Deighan	Dounreay Unions
	Alastair MacDonald	DSG Honorary member
	Bob Earnshaw	DSG Site Restoration sub group chairman
	Ronnie Johnston	Church of Scotland
	David Broughton	DSG Co-opted member
	Roy Blackburn	DSG Co-opted member
	Brian Mutch	SGRIPD
	Trudy Morris	Caithness Chamber of Commerce
	Donald MacBeath	North Highland College, UHI
	Eann Sinclair	C&NS Regeneration Partnership
	June Love	DSG Secretariat, Dounreay
Also attending:	Phil Craig	Dounreay Managing Director
	David Lowe	Dounreay Deputy Managing Director
	Mark Raffle	NDA, Programme Manager
	Cdr Ken Dyke	Vulcan, MOD
	Sheila Hutchison	ONR (Dounreay)
	Danny Gregory	ONR (Dounreay)
	Stewart Ballantine	SEPA
	Liam Bain	CNC

MINUTES

1. WELCOME

Roger Saxon welcomed everyone to the meeting. He noted that no sub group meetings had taken place during April due to the local and UK Government elections.

Roger Saxon stated that due to the changes in the local elections there was no Councillor representation at this meeting. It was expected that the Caithness Committee would nominate representatives at a meeting to be held on Friday 16th June 2017. [Secretary's note: Following the meeting on 16th it was confirmed that the following Caithness Councillors will sit on the DSG: Willie Mackay, Matthew Reiss and Struan Mackie.]

Roger Saxon took the opportunity to welcome Danny Gregory of ONR to the meeting as this would be Sheila Hutchison's last meeting.

He also welcomed David Lowe, Deputy Managing Director for Dounreay who was attending to provide a presentation on Dounreay's planning application for phase 3 which covers 2018-interim end state. Since there are a number of stakeholder events being held during this week to highlight this planning phase the business meeting had felt it was appropriate for DSG to receive a presentation on this subject.

2. APOLOGIES FOR ABSENCE

Apologies for absence have been received from:

)	Tor Justad	Co-opted member of the public
)	Sandy Mackie	Scrabster Harbour Trust
)	Allan Tait	Caithness Voluntary Group
)	Murray Lamont	North Highland Tourism
)	Martin O'Kane	CNC (Liam Bain in attendance)
)	James Byrson	DNSR (Vulcan)
)	Alun Griffiths	ONR (Vulcan)

3. MINUTES OF LAST MEETING

Roger Saxon noted that the minutes of the last meeting (DSG(2017)M001 refers) had been circulated in advance to members. The minutes were accepted as a true reflection of the meeting and this was proposed by Derrick Milnes and seconded by David Flear.

Roger Saxon invited members to raise anything issues from the minutes.

David Flear noted the DSG review and asked if the recommendations had been formalised. The report had highlighted some overlap of DSG socio economic topics with other organisations. He stated it would be important not to make any major decisions until the other organisations, such as CNSRP, demonstrate how they intend to take these issues forward. Roger Saxon noted this as a good idea and added that the sub group would take into account potential changes as it goes forward.

Roger Saxon noted that members were aware of the recent external review of the DSG. One of the questions raised was that of expenses for members to attend DSG public and sub group meetings. This issue had been debated previously and after checking with other SSGs who have confirmed they do not pay expenses to travel to these meetings the decision was taken again that no expenses will be covered. If however a member is representing DSG at meetings out with the normal meetings expenses will be covered. The role of co-opted members was also clarified following questioning over these positions. Roger added that there were still a number of things being considered relating to the review and a survey had been issued to members. He urged members to respond to this survey if they had not already done so.

Roger Saxon noted that one of the recommendations from the review was to look at a new format for the public meeting. Because there had not been sub group meetings held in April the business meeting felt this was an ideal opportunity to look at doing something a little bit different and therefore specific topics to be presented and discussed at this meeting was requested. This would be something for further consideration as the recommendations from the review are finalised and agreed.

Action: DSG(2017)M002/A001: June Love to send link of survey back round members for response as soon as possible.

[Secretary's note: as noted earlier sub group meetings were not held. The DSG business meeting did however meet on the 29th April]. For completeness the actions arising from the DSG business meeting are recorded here:

DSG(2017)M002/A002: June Love to send out final DSG review report to all DSG members. **Action complete:** Sent out on 1st May 2017.

DSG(2017)M002/A003: Letters to be written to all DSG members/co-opted members outlining role of member, need to ensure feedback up/down organisations, is representation still pertinent, format of public meetings, etc.

DSG(2017)M002/A004: DSG Chairman to write to DSG member regarding expenses for attendance at DSG meetings.

DSG(2017)M002/A005: DSG Chairman to write to DSG members clarifying the role of co-opted members.

DSG(2017)M002/A006: DSG Secretariat to email out to all members/observers to cancel sub groups for 11th May 2017.

DSG(2017)M002/A007: DSG Secretariat to write to all observers requesting specific topics to be covered for June public meeting.

DSG(2017)M002/A008: DSG Secretariat to write to Steve Payne asking for written updates of GDF.

DSG(2017)M002/A009: DSG Chairman to sign off DSG response to NFLA report and DSG Secretariat to send to NFLA.

DSG(2017)M002/A010: DSG Chairman to write to member who was not in agreement with DSG response to NFLA report.

4. STATUS OF ACTIONS

Roger Saxon stated that members had received an updated status of actions. The majority of actions were now complete with a few exceptions. These were being progressed and responses will be provided at the next sub group meeting. He invited members to raise anything from the action list.

Bob Earnshaw noted that while he had received information on Euratom/IAEA he had expected to see a summary page. June Love noted that the information sent was additional information and that the action was ongoing to provide a summary. This would be progressed in time for the sub group meeting.

5. VULCAN

Roger Saxon noted that Vulcan had been requested to provide a high level update on activities of the Vulcan site and to also provide an update on the future options for the site. Before handing over to Cdr Ken Dyke, Roger Saxon reminded members that a letter had been written to MOD asking them what their requirements were to engage/consult with the community on the future options for the Vulcan site. A response had been received and would be circulated to members shortly. This subject would be picked up at the next sub group meeting.

Action: DSG(2017)M002/A011: June Love to circulate MOD response to DSG letter to all DSG members.

He then handed over to Cdr Ken Dyke for an update.

Ken Dyke reported the following:

-) There had been no lost time accidents during 2017.
-) There had been no non-compliant environmental issues during the last quarter.
-) The reporting format for radioactive waste had been changed and this would be reflected in the next sub group report. This was as a result of a letter from SEPA which had come into force at the beginning of this year.
-) Work continued to defuel PWR2 prototype and the programme for decommissioning options is still ongoing under the auspices of Wendy Newton.

David Flear noted that at the Scottish Government Scottish Nuclear Sites meeting he had spoken to Wendy Newton who had indicated that MOD could be in a position to fund one of the DSG meetings during the year given their involvement in this meeting. This would be followed up at the next sub group meeting.

Stewart Ballantine noted there was nothing to be raised from SEPA at this time.

6. DOUNREAY PLANNING PHASE 3

Roger Saxon stated that DSG members had received earlier correspondence relating to the Dounreay Planning Phase 3 indicating a number of stakeholder events to solicit feedback from the proposals. The Phase 3 planning would cover the period 2018 to interim end state (2030-33). Roger handed over to David Lowe, Deputy Managing Director to provide the presentation.

David Lowe, Dounreay Deputy Managing Director provided the presentation (DSG(2017)C021 refers).

Roger Saxon thanked Dave Lowe for the presentation and opened up to questions from members and members of the public. The following was discussed:

-) John Deighan noted the construction projects which would be required to continue to decommission the site. He stated these were multi-million pound contracts and asked how the community could maximise the local benefits from these. Phil Craig, Managing Director, responded that contracts over a cost threshold now required a socio economic plan to be submitted as part of the bid. In addition, the Commercial Department were looking to implement an SME programme where the site would look to put out scopes of work to SMEs locally and throughout the area to come up with innovative ideas to help solve some decommissioning challenges.
-) John Deighan stated he remembered a major contract around five years ago where there had been little socio economic benefit to the area. It was important to ensure that apprentices and local youth employment was available to leave a legacy. David Lowe responded this specific contract had been five years ago and since then there had been a lot of ongoing work to put a specific requirement into bids associated with socio economics. A number of contracts had been

advertised over the last two years with the specific ask for a socio economic plan and these, once the contracts are placed, will be monitored against these plans. Phil Craig stated the Commercial Department had gone out to the supply chain to get some support for DMTR. Five returns were received from UK national contractors of which three had come back with bids using local labour or with the indication that they had been in discussion with local supply chain companies and were looking to formalise partnerships in the area.

-) Donald MacBeath stated that he had found the presentation very helpful. Following up on John Deighan's comments he stated that the North Highland College would be interested in looking at any specific training requirements to ensure that skills were readily available in the area when required. While apprentice training was a key element it should be acknowledged there was other training provision available locally. At this stage, it would be useful to understand what skills would be required for the future and the offer was made to set up partnership to help address that. David Lowe responded that the apprenticeship and graduate programmes were continuing with a new intake in August this year. Work had begun on other aspects of training with North Highland College and the site would continue to work with NHC in the future.
-) Bob Earnshaw asked how confident was the site that the IES would be reached by 2030-2033. He also questioned the number of staff reductions around 2025 and beyond. Phil Craig responded that between now and the IES almost all 1200 staff will leave. Work was ongoing to provide more detail on the resource profile and this information will come through to sub groups and CNSRP later this year.
-) David Flear asked in light of the amount of information received relating to phase 3 planning would DSG be providing a collective response. Roger Saxon agreed this would be appropriate.

Action: DSG(2017)M002/A012: June Love to circulate planning documents to all DSG members and collate responses.

-) David Flear noted that there were plans for two intermediate level waste stores with one already receiving planning approval. He asked whether consideration should be given to planning gain and community benefit for the second store which falls into phase 3. He reminded members that community benefit had been provided for the low level waste facility and the ILW stores would be in existence for a lot longer in view of the Scottish Government's higher activity waste policy which changed the original plan to remove waste from the site.
-) While recognising the new low level waste facility had its own planning approval David Flear noted that in light of the decision to empty the existing low level waste pits on site did the site now know how many of the vaults would be required to get the site to the IES. David Lowe responded that there was planning consent for six vaults, two of these had been built and plans were being finalised for the construction of another two vaults. Work to estimate the amount of waste was ongoing and decisions would be made on whether the last two vaults (5 and 6) would be required.
-) David Flear asked what would happen if the planning was rejected. David Lowe said if the planning was rejected the site would have to work closely with Highland Council to resolve these issues prior to 2018 to allow decommissioning to continue. David Flear added that the net result could be a planning enquiry. Roger Saxon said that he understood this to be a framework which sets out all activities required to be undertaken but that following acceptance of this then individual planning applications would be required.

Action: DSG(2017)M002/A013: DSG Chairman to respond formally on behalf of DSG to the phase 3 planning.

-) Trudy Morris noted, in relation to the supply chain and young people, the Chamber had been supported by Dounreay to develop a video and nuclear directory showcasing the capability in the area. These had been distributed at a Suppliers' Day in Manchester where the Chamber had been invited to attend. Around 100 USBs had been distributed on the day. All those who had attended had been encouraged to get in touch with the Chamber on socio economics or DYW project and she had asked her team to report back if any of these companies get in touch to see what the impact was on the Chamber's attendance.

Action: DSG(2017)M002/A014: Trudy Morris, CEO Chamber of Commerce to report to socio economic sub group the impacts of the supplier's day in Manchester in regards contacts with the Chamber.

-) Ronnie Johnstone stated, picking up on John Deighan's point re contracts with no local benefit, there had been a track record of this. He felt there needed to be some method of monitoring what these benefits were. He reminded members he had raised this issue when the guidance of community benefit was published whereby he had pointed out that there was a lot of 'where possible', 'if possible' etc which seemed to be so many qualifications. He had come to this group with a great deal of confidence which had decreased over the years and since 2012 has significantly lessened. While he offered his delight at the assurances he emphasised that confidence was required, confidence bred faith which was more difficult to establish. Roger Saxon said that contracts would have to be considered on a case by case basis.

Action: DSG(2017)M002/A015: June Love to put procurement on the DSG socio economic sub group agenda for a general discussion.

Phil Craig responded that he had made a commitment and that commitment had been honoured with socio economic criteria now in all contracts (value above £500K for Supplies/Services and £1M for Works). There had been submissions coming through showing commitment to engage (and work) with SMEs, apprentices, local labour etc.

David Flear stated that the comments made had been a little unfair as a lot had happened with local benefit in contracts over the last two years. DSG had worked on this alongside the Chamber and others to make sure it happened. Mark Rouse (former Dounreay MD) and Phil Craig had honoured their commitments and taken this forward and David felt it was in a far better place. He also pointed out that reports were being made through the socio economic report which highlighted the contracts coming forward.

David Broughton noted that while understanding the interest in training and apprentices etc there was still benefit into the county if a company came in to do the work without local support. This benefit came in the form of hotels, restaurants and other local spending.

-) David Broughton asked whether the contact handeable waste store would be demolished over time and if so where was the waste going. David Lowe confirmed that this waste would be moved in the existing waste stores).
-) Alan Scott (member of public) noted the discussion around skills. He emphasised the need for the underpinning of resources in relation to socio economics. He asked how were the resources going to be used, was there a resource plan which took account of demographics and skill sets,

were the skill sets largely available now or how would the gap be filled. David Lowe responded that a resource plan was being developed focussing on what type of skills and numbers required and this would continue to be updated to allow the IES to be achieved.

Phil Craig added that the site had been working with NHC was to explore what potential training could be provided in environmental and safety case courses which the site will need for around 10 years' time. In recognition of how long these can take this is something that has been taken forward early and in conjunction with SEPA as an example of known skills required for later years but to access in the county will require early implementation.

There being no further comment, Roger Saxon thanked everyone for this input and reminded people they still had an opportunity to visit Dounreay.com if they wished any further information on phase 3.

7. UPDATES

Roger Saxon reminded members that given there were no sub group meetings held in April there would be not be any sub group updates. He noted observers had been requested to keep their updates high level. He invited Mark Raffle to provide an update from the NDA.

NDA Update: Mark Raffle, NDA Programme Manager reported:

-) NDA has prepared a response to DSG on the comments provided on the NDA draft business plan. This was held up due to the purdah period. It had now been sent to the DSG chairman and would be circulated to members in due course.
-) The NDA Board and Executive had visited the county at the end of March. Their visit was primarily focussed on safety, security and the environment and also on the exotics and breeder programmes.
-) Additional funding for the site, as previously mentioned, was for the provision of an additional £25M this financial year. Discussions were ongoing and there was a potential that this figure may be increased.
-) In terms of socio economics, NDA continue to work in partnership with Dounreay and CNSRP. Previously NDA had committed £475K to support the high water protection gate at Wick harbour supporting the sustainable jobs which would be created from the offshore windfarm. This funding had been increased and the NDA had now committed up to £1M towards this project.
-) ONR security had now completed its review on the building and conditions in Nucleus to allow classified documents to be stored. Documents had started to be delivered to Nucleus and the first tranche had been received today. An archive of Caithness families which had been formerly held at Formby would also be transferred to Nucleus. This had been facilitated by Anne Dunnett. There had also been a call for artists to undertake a project with the community within Nucleus, managed by Highlife Highland.
-) An international conference had been held at Nucleus this week by Radioactive Waste Directorate concentrating on waste management issues.
-) In the rest of the estate, the Secretary of State had announced the termination of the Magnox contract in 2019 with the agreement of the Parent Body Organisation. NDA had also previously

discussed the litigation by Energy Solutions and last time this had been reported NDA were in the process of considering an appeal. This appeal had been withdrawn and compensation had now been paid to Energy Solutions and Bechtel to the amount of nearly £100M. In relation to the contract termination and litigation, the Secretary of State had also announced an independent inquiry to be led by Steve Holliday, former Chief Executive of National Grid and the report was expected to be provided later this year.

David Flear noted the funding committed for Wick Harbour Authority and welcomed this as this was one of the high priority programmes on CNSRP. He asked if all the funders had committed at this time. Eann Sinclair responded that CNSRP partners were working with Wick Harbour where a timescale has been agreed with HIE to do some assessment for their potential funding. This was happening now.

Dounreay update:

Roger Saxon noted that DSG had asked for two specific topics to be covered by the Dounreay update for this meeting, one being the update on staffing resources and the other key milestones for 2017/18.

Before handing over to Phil Craig, Roger Saxon stated that the announcement of the voluntary redundancy programme came as a bit of a surprise in regards to the timing whilst recognising that DSG appreciated that briefing had been provided to them. He felt it was important to say that while the timing was a bit of a surprise it was something that will be inevitable as the decommissioning programme moves forward. The fact it was a voluntary scheme was a much better outcome than having compulsory redundancies but that it would act as a wake-up call to those in charge of economic development. The site will inevitably run down and there is no going back from that and decisions on job losses will become harder and harder over time. At this point, he handed over to Phil Craig for the Dounreay update.

Phil Craig, Dounreay Managing Director provided:

-) A presentation – see DSG(2017)C022 which covered:
 - Recent decommissioning updates
 - Voluntary redundancies and resources
 - Operating targets for 2017/18
 - Achievements in 2016/17 (video)

-) Decommissioning updates
 - The site continued to improve on its safety indicators. The total recordable incident rate had reduced since the last DSG meeting and now sits at 0.18.

 - There had been one RIDDOR reportable event since the last meeting. A scaffolder working outside was carrying a scaffold board over rough ground when he caught his foot and sprained his ankle.

 - Up until that point the site had gone around 250 days without a lost time accident which was one of the best runs in the last decade. Currently it was now 44 days since a lost time accident.

 - The British Safety Council had awarded Dounreay with an international safety award with distinction. Dounreay was one of 31 companies worldwide to receive such an award and

also won one of the 14 sector awards.

- With regards to the environment, it had been discovered that there was a potential under-reporting of tritium levels over a period of time from one area of PFR. The site has been working with SEPA and assisting them with their assessment. All discharge data from the last 10 years will be reviewed to ensure the information provided is robust. It is not envisaged that the site has breached any of its discharge authorisations during this period.
- There had been a successful demonstration of the site's emergency arrangements. ONR had assessed this as an adequate demonstration which in regulatory terms is a good result.
- Soon after the exercise, the country saw the horrific events unfold in Manchester which saw Operation Temperer activated. This led to a response by the CNC and by the site's security team and those who were involved responded in a very professional way.
- The breeder removal remains one of the site's highest priority projects, while recognising that safety, security and the environment are always the over-riding factors of high priority and currently work is ongoing with ONR to allow a licence instrument to be put in place which will allow the project to move to the next phase of that work.
- Last time DSG met in March it had been reported that the first block had been removed from DFR pond. To date, 24 blocks have now been removed and the FCA work continues to get ready for the demolition of DMTR's support building, D1251.
- Dounreay supported graduate attendance at the Nuclear Institute's Young Generation Network European conference which was being held in Manchester this week. The Dounreay graduates would be hosting a workshop about the challenges associated with decommissioning.
- As part of the site's commitment to developing the workforce, 15 of the team have been working towards an NVQ level 2 diploma in process industries operations. Four have now passed with the rest on course to be completed this year. Two of the team are also trained to be new assessors as part of the roll out of the course.
- Dounreay now has a women's network. The Women in Nuclear UK charter was signed last year which is something the site is absolutely committed to. It aims to improve the number of women working in the nuclear industry to create a more diverse and inclusive workplace. Around 30% of Dounreay's workforce is female which is higher than the average in this industry. The network will be doing all it can to improve that and have set an ambitious goal to be recognised as the leading NDA site for women in leadership roles.
- Since the last meeting a number of community organisations had been supported through the Dounreay Community Fund including:
 - Thurso Golf Club Junior Open
 - 20th annual Caithness Badminton Association Invitation Tournament
 - Bain and Wade Memorial Tournament
 - Wick Junior Triathlon

) **Voluntary redundancies**

- For the last few meetings there had been discussions about the inevitability of change when it comes to decommissioning and that the site's resources will reduce in the run up to the interim end state.
- In April Dounreay announced a voluntary redundancy programme and DSG members received a letter explaining the circumstances on the day that the workforce was briefed.
- It was expected that around 200 roles would reduce during the next year or so (around 150 DSRL jobs and around 50 contractor jobs). This was to allow the site to plan ahead for the conclusion of some big projects and it was believed that the fairest way to deal with this situation would be to offer this opportunity to everyone on the site.
- There is a recognition that job reductions will always be viewed as difficult news but the best option for the site and its' workforce was to plan ahead and provide people with as much notice as possible when there is likely to be change in the staffing profile. This is inevitable as decommissioning progresses. This first round of reductions is a voluntary programme to identify who would wish to take the opportunity to leave now.
- The application period had now ended and there are more applications than there are opportunities to leave. The site will now review all the applications with the intention of giving feedback to individuals next month.
- By making these reductions now there is the potential for opportunities for some people at Dounreay. Those who have applied for early release may see their future away from the site but this could lead to opportunities to backfill some posts that will still be required and opportunities for retaining individuals will be available where it is practical and required to do so. Ongoing reviews will continue to ensure that the site has the right resources in place for the next phase of the programme.
- There is still a lot of work to be undertaken to take the site to its' interim end state and this review of resource is about getting the right balance of skills. For that reason, there may continue to be some recruitment where needed and as mentioned earlier the site has also committed to a new intake of apprentices and graduates this year.
- The reduction of staff will also impact on the agency workers currently on the site. It is expected that around 50 contractor roles are also due to come to an end this year. These roles were supporting work that had a planned end date. It is important to remember that there will be several opportunities for the supply chain to support new contracts moving forward. As an example of this, the Caithness Chamber of Commerce had attended a Dounreay market engagement day where 90 companies indicated their interest in supporting a potential decommissioning services framework. Other contracts are due to be awarded in the coming weeks.
- Dounreay recognised the need to work with the other agencies and earlier this week the Head of Human Resources had attended a CNSRP meeting to discuss the reductions in staffing and how going forward the sharing of additional information in the months ahead will help with future planning.
- While work is ongoing to look at the complete picture of staffing requirements, one question which has been raised is when the next set of reductions are likely to be. Decommissioning means change and that means it is likely there will be periods when

extra support is required and times when numbers will reduce in the years ahead. The fact is that no matter what is done to look at the staffing profile it is only heading in one direction which will ultimately see reductions from now until the interim end state.

) **Operating targets for 2017/18 are as follows:**

- Complete DMTR building complex decommissioning (March 2018).
- PFR raffinate active commissioning (Cementation Plant operations) (Jan 2018).
- D1200 ventilation installed and commissioned (Dec 2017).
- Design, manufacture and trials of four tools for reactor dismantling (Jan 2018).
- D1204 medium active cell (Dec 2017)
- Completion of DFR fuel removal from reactor (Feb 2018)
- DCP store extension – detail design complete for shielded store (July 2017)
- Loading of first flask with breeder elements (July 2017).

The operating targets consist of a big and varied programme. Further detail will be provided at the next site operations sub group meeting where progress of these targets will be reported.

) Phil Craig took the opportunity to show a video recently commissioned on the achievements made across the site during 2016/17. **[Add link to video]**

John Deighan acknowledged the funding provided to the Dounreay Community Fund and noted that there was also a Dounreay Charity Fund which was supported by the Dounreay workforce who donated £1 every month. He added that the staff on site were very generous and it should be noted that this fund was also available for community applications.

John Deighan also noted the discussion on the voluntary redundancy programme. He stated that he, as a representative from the Dounreay Unions, did not agree with the job reductions and that the National Officers had also made their opinion known to site management. He added that the loss of the 20 decommissioning operator's jobs at the end of last year had resulted in a reduction of £600K from the local economy. He believed that the people leaving Dounreay during this current round of redundancies would not all be stepping out with big pay-outs. He also did not believe that the community was ready to accept the number of people losing jobs. The goalposts had been moved and would also impact on some contractor staff. These people are colleagues, friends and families of those who live in the community and John Deighan reminded members that the NDA and Dounreay had a remit under the Energy Act to provide sustainable jobs in the area. This was a community where jobs were required. He re-iterated that the Unions believe this was the wrong move at the wrong time and it could have been planned better.

David Flear noted CNC's presence on the Dounreay site and the probability that these jobs would reduce after the fuels had all been removed. He asked if CNC were engaged with CNSRP. Phil Craig noted that the site was working with CNC on the resource profile. He also added that of the 20 decommissioning operators who had lost their jobs in December a number of these had taken up employment within the local supply chain, the CNC and/or the civil guard force. Liam Bain, CNC noted that CNC roles were mobile grades and if officers wished they could potentially transfer to another site in the future.

Mike Flavell noted that NHS had been involved in the emergency exercise and had been very impressed with how this had been managed. He also stated that the site was supporting the NHS with their emergency plan and looking at training courses to help the nursing staff who may be

called upon in the event of an emergency.

Will Clark, North of Scotland Newspapers, asked how many people had applied for the voluntary redundancy programme. Phil Craig responded that this was circa 200.

Ronnie Johnstone stated that just because the job reductions were being managed by people volunteering this did not make it right. From a community point of view these would be jobs that will be lost in the community and therefore he felt he had to express concern. Any loss of jobs in Caithness was a negative impact to the area and was ultimately very serious. While he congratulated the site for undertaking this current round of job reductions by voluntary measures he stressed that any loss of a large number of jobs was a massive blow to the area. Those organisations working within CNSRP would now have to look hard at what was required to lessen this impact by creating sustainable jobs within other industries.

James Gray (member of the public) noted that while there had been circa 200 volunteers a lot of people may be speculating to see how much they would be worth if they left now and therefore did not necessary mean that all 200 would wish to leave. Phil Craig responded that at present all 200 applications were being considered on their own merits and at this stage it would be impossible to know which applicants would accept their terms or whether they would opt to change their minds. This would be kept under constant review until such times as this process was complete.

There being no further questions, Roger Saxon thanked everyone for their input. Before handing over the Sheila Hutchison for the ONR update he asked to place on record DSG's thanks for her involvement with DSG over the years. He then handed over for ONR's update.

ONR: Sheila Hutchison reported:

-) Continued with their compliance inspections.
-) Had attended the emergency exercise and had deemed this as an adequate demonstration. ONR had indicated that they believed that the exercise had been a challenging and realistic scenario with a lot of effort being put in place to make it an effective exercise.
-) The Dounreay Implementation Programme continued to be monitored and ONR were looking for sustainable improvements within the safety culture.
-) In May, ONR's Chief Executive and Chief Nuclear Inspector had visited the site and had been pleased to hear about the progress being made in hazard reduction and also visited Nucleus. The Chief Executive, in her role as patron of Women in Nuclear, had also taken the opportunity to address the Women in Nuclear network while on the site.

There were no questions raised. Roger Saxon then introduced Stewart Ballantine, SEPA.

SEPA: Stewart Ballantine reported:

-) Since the last meeting, the site had reported the issues with under reporting of tritium discharges and issues relating to integrity of duct work which was now being investigated. These did not challenge authorised discharge limits.
-) Discovery of caesium in the non-active drainage system had been reported to SEPA and SEPA were happy that the site is making progress in addressing this matter. SEPA's investigation

remains ongoing.

-) The investigation at the low level waste facility had concluded and the facilities were operational again. No additional enforcement action would be taken in relation to this. SEPA will continue to monitor progress by DSRL against its schedule for topping off containers with additional grout.
-) SEPA would be reviewing the RSA authorisation for the low level waste facility to ensure that there would be no misunderstandings on this. This was likely to take around 6-8 months to complete.

No questions were raised and therefore Roger Saxon handed over to Liam Bain, CNC.

CNC update: Liam Bain, CNC reported:

-) As mentioned previously, CNC personnel at Dounreay had supported the tragic events in Manchester. On the 23rd May the Government had announced the raising of the country's threat from severe to critical. A number of officers from Dounreay had been deployed and volunteered to support Project Temperer. Officers had been deployed in various locations to work alongside their Home Office colleagues to support the protection of key infrastructure, iconic buildings, crowded places and other areas/events. Officers had given up their rest days and annual leave to support this and to also ensure that the protection at Dounreay remained high. Feedback from the host forces had been very positive towards the CNC's professionalism and strength.

David Flear noted that CNC roles at Dounreay would ultimately decrease as the fuels were removed from the site. He wondered about the existing firing range which had been constructed and whether, planning conditions aside, there was a local need identified for continued use of the firing range for commercial use would this be considered. Phil Craig responded that this was a good question recognising that there would be a phased rundown of CNC presence on the site. Phil Craig introduced Matt Fox, Dounreay Head of Security (sitting in the public audience) and asked whether Matt could add to the question. Matt Fox noted there would be a requirement for facilities to remain at Dounreay for the foreseeable future and this would include the firing range. As long as officers required firearm training the facility would be available.

Action: DSG(2017)M002/A016: June Love to clarify who submitted planning for the firing range and the conditions of the approved plan.

David Flear stated that the firing range could potentially provide a good community facility for clubs like the local rifle clubs. June Love noted that recognition would be required for those residents living closer to the firing range who may be impacted by this facility.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

Roger Saxon stated DSG appreciated members of the public attending these meetings and recognised that there had been opportunities through the meeting to raise issues or ask questions. He invited those sitting in the public seating to raise any other topics which had not previously been covered. No questions were raised.

9. ANY OTHER BUSINESS

Roger Saxon invited DSG members to raise anything.

-) Derrick Milnes noted that he had been contacted by the local press regarding the Dounreay Planning phase 3 and had responded on behalf of the DSG Chairman who had not been available. He had responded that this was an opportunity for everyone to submit their views.
-) Derrick Milnes also noted that, via the Wick and Thurso Trade Unions Council, he had enquired about the future of the pensions office in Thurso. He had heard early this year that Aon Hewitt were looking to withdraw from the standalone pension administration market. After further enquiries it appears that Aon Hewitt and Equiniti have now announced a new arrangement to sub-contract pension scheme admin services for three clients. The Trades Council would be keeping an eye on this one and would look to ensure that these contracts stay in Caithness with the skilled staff available who have serviced the nuclear pensions for over 50 years.
-) John Deighan added his thanks to Sheila Hutchison saying it had been a pleasure working with her. He noted that the Dounreay Unions and CNSRP would be represented at the STUC meeting in Inverness at the weekend and would be raising community issues.
-) David Flear stated that in relation to comments made on the regeneration of the area he felt it was important to reflect on the amount of commitment that already been made into the area and pointed to examples such as the Caithness and North Sutherland Fund (£4M in relation to low level waste facility), substantial investments into the harbours both in Wick and Scrabster, investment in the airport, Nucleus which has resulted in 25 local jobs and a number of others projects which have been and are currently still in the making. He stated that people should not lose sight of that.
-) David Broughton noted the report on the recent Magnox competition and stated that the events around this had not been good for the NDA who had been proven to be deficient in placing contracts. On this subject, he asked if it was likely that the Dounreay contract would be part of the enquiry to be held. Mark Raffle responded that Dounreay was not explicitly included in the terms of reference, but the terms of reference of the review were fairly wide ranging and could include other matters the enquiry team consider relevant. He noted that the Terms of Reference had been published and said he would provide the website link.

Action: DSG(2017)M002/A017: Mark Raffle, NDA to provide website link to the Secretary of State Terms of Reference for the enquiry into the Magnox contract.

-) David Broughton asked what would happen to the Magnox contract after 2019. Mark Raffle responded that these issues were being considered now.
-) David Broughton also noted the discussion around socio economics with the impending job reductions. While recognising that any reduction in employment was not good for the community he felt there needed to be a bit of realism also. He felt it was important to emphasis the fact that Dounreay was working with a termination contract under the NDA. The effect of such a contract was to get to a point where the site is closed down, thus reducing all jobs at the plant. This was however not Dounreay's fault and suggested looking at recent Scottish Government and Highland Council policies which had supported the requirement to shut the facility down.

Roger Saxon agreed and summed up by saying that this first round of voluntary redundancies needed to be a wake-up call not only for the agencies looking at diversification but to the community has a whole to get behind and support job initiatives.

-) Phil Craig also asked to put on record his thanks to Sheila Hutchison for her work at Dounreay noting that she had held the site to account appropriately and he took the opportunity to welcome Danny Gregory who would be taking over this responsibility.
-) Roger Saxon stated that members were aware that the Nuclear Free Local Authorities had recently published a report on SSGs and posed the question whether they were fit for purpose? He took the opportunity, as a timely reminder to members, that if anyone is approached to provide a response on behalf of DSG they should make sure either DSG Secretariat or one of the DSG officials was informed of this at the initial request. Because the NFLA chose to ask one of our co-opted members no-one else from DSG was able to provide other views and therefore the report provided the views of just one person. While Roger appreciated DSG member may never all agree on everything there was still a need to be kept updated on any requests for information or views being requested. Once the paper had been published, DSG members agreed that a collective response be collated and this has now been sent this to NLFA asking for it to be published alongside the report. An acknowledgement or response from the NFLA was waited.
-) DSG had also received a letter from NDA regarding DSG's response to the NDA draft business plan. The response had been delayed due to purdah and would be circulated to members in time for discussion at the sub group meetings in July.

Roger Saxon asked members if there was anything else to be raised. He reminded members that the next sub groups would take place on Wednesday 19th July and asked that members let the secretariat know if they were able to attend.

10. CLOSE

There being no further business, Roger Saxon formally closed the meeting.

Roger Saxon
DSG Chairman
18th June 2017

ACTIONS ARISING FROM THIS MEETING

DSG(2017)M002/A001: June Love to send link of survey back round members for response as soon as possible.

DSG(2017)M002/A002: June Love to send out final DSG review report to all DSG members.

DSG(2017)M002/A003: Letters to be written to all DSG members/co-opted members outlining role of member, need to ensure feedback up/down organisations, is representation still pertinent, format of public meetings, etc.

DSG(2017)M002/A004: DSG Chairman to write to DSG member regarding expenses for attendance at DSG meetings.

DSG(2017)M002/A005: DSG Chairman to write to DSG members clarifying the role of co-opted members.

DSG(2017)M002/A006: DSG Secretariat to email out to all members/observers to cancel sub groups for 11th May 2017.

DSG(2017)M002/A007: DSG Secretariat to write to all observers requesting specific topics to be covered for June public meeting.

DSG(2017)M002/A008: DSG Secretariat to write to Steve Payne asking for written updates of GDF.
Action complete: Correspondence sent on 1st May 2017.

DSG(2017)M002/A009: DSG Chairman to sign off DSG response to NFLA report and DSG Secretariat to send to NFLA.

DSG(2017)M002/A010: DSG Chairman to write to member who was not in agreement with DSG response to NFLA report.

DSG(2017)M002/A011: June Love to circulate MOD response to DSG letter to all DSG members.

DSG(2017)M002/A012: June Love to circulate planning documents to all DSG members and collate responses.

DSG(2017)M002/A013: DSG Chairman to respond formally on behalf of DSG to the phase 3 planning.

DSG(2017)M002/A014: Trudy Morris, CEO Chamber of Commerce to report to socio economic sub group the impacts of the suppliers day in Manchester in regards contacts with the Chamber.

DSG(2017)M002/A015: June Love to put procurement on the DSG socio economic sub group agenda for a general discussion.

DSG(2017)M002/A016: June Love to clarify who submitted planning for the firing range and the conditions of the approved plan.

DSG(2017)M002/A017: Mark Raffle, NDA to provide website link to the Secretary of State Terms of Reference for the enquiry into the Magnox contract.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

DSG(2016)M003/A016: Wendy Newton to liaise with June Love to agree appropriate sub group meetings to provide update on the future options of the site. **Action ongoing.**

DSG(2016)M003/A024: Eann Sinclair, CNSRP Programme Manager to provide the CNSRP high priority programme pipeline for projects for the next three years at next sub group meeting. **Action ongoing:** will be available around February 2017.

DSG(2017)M001/A003: David Lowe, Dounreay Deputy Managing Director to provide information on the technical challenges for forthcoming decommissioning projects to the site restoration sub group meeting. **Action ongoing – will be discussed at next sub group meeting (July).**

DSG(2017)M001/A004: David Lowe, Deputy Managing Director to provide a summary of Euratom and IAEA regulations for the next site restoration sub group meeting. **Action ongoing:** *Reports of Euratom provided and link to UK Gov report:*
<http://www.parliament.uk/business/committees/committees-a-z/commons-select/business-energy-industrial-strategy/news-parliament-2015/leaving-eu-energy-climate-change-report-published-16-17/>. A summary report is still required and will be available shortly.

ACTIONS COMPLETED SINCE LAST MEETING

DSG(2017)M001/A001: DSG Chairman to write to MOD seeking clarification on the requirements for the MOD to engage/consult with the community. **Action complete:** See DSG(2017)C016.

DSG(2017)M001/A002: DSG Secretariat to forward Tor Justad and Sandra Owsnett the presentation from MOD on fuel transports given at a previous sub group meeting. **Action complete:** link sent on 14th April 2017 <http://www.dounreaystakeholdergroup.org/files/downloads/download2734.pdf>

DSG(2017)M001/A005: Tor Justad to provide June Love with the summary report on Brexit (in relation to nuclear regulations). **Action complete** (see link in action DSG(2017)M001/A004).

DSG(2017)M001/A006: June Love to circulate Caithness Transport Forum impacts paper to DSG members for information. **Action complete:** Circulated to members on 14th April 2017.

DSG(2017)M001/A007: June Love to update AGM paperwork in preparation for the AGM in March. **Action complete.**

DSG(2017)M001/A008: June Love to finalise agenda for March 2017 DSG meeting. **Action complete.**

DSG(2017)M001/A009: June Love to identify a date for a DSG workshop to take DSG review forward. **Action complete.**

DSG(2017)M001/A010: David Flear to write to Phil Craig Managing Director, Dounreay to seek assurances that the site had contingency plans in place for the safety of the site if industrial action was to be taken. **Action complete:** see DSG(2017)C011.

DSG(2017)M001/A011: Ella Feist to provide an explanation of why the site chose to continue frequency of beach monitoring. **Action complete:** The current beach monitoring programme (as per the Radioactive Substances Act 1993 (and amended in 2014)), was issued following a period of

consultation. The monitoring programme proposed in SEPA's consultation was to continue monitoring Sandside (quarterly), Dounreay foreshore (Fortnightly), Murkle (Annually), Crosskirk (Annually), Melvich (once every 5 years). The consultation document also proposed no monitoring of Dunnet, Brims Ness, Scrabster, Thurso and Peedie.

DSRL responded to the consultation with a proposal to continue to monitor Sandside (monthly), West foreshore (monthly) and east foreshore (fortnightly). The reason for this was to allow DSRL to continue to gather useful data for these particular beaches (especially after the offshore clean-up had been completed). DSRL, in responding to the consultation, felt that monitoring at Murkle, Crosskirk and Melvich was not required.

SEPA then issued their determination based on responses received and stated in its report than in light of the expert groups (PRAG(D) recommendation (and other responders) the following monitoring would come in under the authorisation:

-) Sandside (monthly basis)
-) Murkle (twice per year)
-) Melvich: (twice per year (used as the South-western sentinel) - this was subsequently changed to Strathy beach (twice per year)
-) Dounreay east foreshore: (Fortnightly - except for the bird nesting season (May to Aug)
-) Dounreay West foreshore: (Fortnightly - except for the bird nesting season (May to Aug).

DSG(2017)M001/A012: DSG members to provide comments to June Love on the draft NDA Business Plan. **Action complete:** see DSG(2017)C010.

DSG(2017)M001/A013: June Love to provide David Broughton with a hard copy of the full document on Guidance on Requirements for Release of Nuclear Sites from Radioactive Substances Regulation. **Action complete: posted on the 7th February 2017.**

DSG(2017)M001/A014: Stewart Ballantine to confirm whether SEPA are considering holding an engagement session in Caithness in relation to the consultation on the new integrated environmental authorisation framework. **Action complete:** Invitation to attend a session on 7th March in Edinburgh now received.

DSG(2017)M001/A015: Phil Craig to provide further detail on the response to DSG(2016)M004/A006 (recruitment). **Action complete:** There is not a huge difference in skill sets between those who left last year and the breeder roles, but there were a number of reasons for the decisions that have been taken.

-) Dounreay reduced its requirement for resource on a framework contract working in specific areas of the site, but it did not specifically make anybody redundant. The employers of those individuals may have decided to move their staff to other work elsewhere.
-) The need for resource on the breeder project was a new requirement and a new piece of work.
-) Because of the length of the breeder project, it was decided that it made sense for operatives to be staff rather than on short term framework contracts.
-) Those individuals affected by the framework reduction were eligible to apply for these new jobs. Other companies have also provided them with opportunities.

Ultimately there was also a time gap of several months between the end of one job and the start of this new breeder work, which hasn't yet started.

DSG(2017)M001/A016: DSG to respond to the Scottish Government's consultation on the coastal communities funding in relation to Beatrice Offshore Wind. **Action complete:** no consultation found on this particular topic.

DSG(2017)M001/A017: June Love to send congratulations to Adrian Simper for his OBE award from the DSG. **Action complete:** see DSG(2017)C008.

DSG(2017)M001/A018: DSG members to provide comments to June Love on the draft NDA Business Plan. **Action complete:** see DSG(2017)C010).

DSG(2017)M001/A019: June Love to circulate NFLA report on Site Stakeholder Groups to DSG members. **Action complete:** Report circulated to DSG members on 16th March 2017.