

Minutes of the Dounreay Stakeholder Group held on Wednesday 13th June 2018 at 1900 hrs in the Pentland Hotel, Ballroom.

Present:	Roger Saxon	DSG Chairman
	Donald MacBeath	North Highland College
	Alastair MacDonald	DSG Honorary member
	Bob Earnshaw	DSG member
	Derrick Milnes	DSG Vice-chair (Wick and Thurso Trades Council)
	Sandra Owsnett	Dounreay Unions
	Thelma Mackenzie	Thurso Community Council
	Ron Gunn	CHAT
	Roy Blackburn	DSG co-opted member of the public
	George MacDougall	Caithness West Community Council
	Eann Sinclair	CNSRP
	ClIr Matthew Reiss	Highland Council
	ClIr Struan Mackie	Highland Council
	ClIr Stephen Clackson	Orkney Island Council
	ClIr Kirsteen Currie	Highland Council
	Gillian Coghill	Chair, Buldoo Residents Group
	Roy Kirk	HIE
	ClIr Willie Mackay	Highland Council

In addition:	June Love	DSG Secretariat, Dounreay
	Mark Raffle	NDA Lead Programme Manager
	Phil Craig	Dounreay Managing Director
	Charles Stewart-Roper	Scottish Government Radwaste
	Wendy Newton	MOD Vulcan
	Stewart Ballantine	SEPA
	Danny Gregory	ONR
	Supt Martin O’Kane	CNC

1. WELCOME AND INTRODUCTIONS

Roger Saxon, DSG Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies were received from:

)	David Broughton	co-opted member of the public
)	Brian Mutch	SGRIP
)	David Flear	DSG member
)	Trudy Morris	CEO, Caithness Chamber of Commerce
)	Murray Lamont	North Highland Tourism
)	Sandy Mackie	Scrabster Harbour Trust
)	Tor Justad	co-opted member of the public

) James Bryson DNSR (for Vulcan)
) Mike Flavell NHS

3. MINTUES OF LAST MEETING

Roger Saxon noted that the minutes of the last meeting – DSG(2018)M001 – had been circulated to members in advance of the meeting and invited any comments or changes to be made to these minutes. No changes were requested. The minutes were proposed by Derrick Milnes and seconded by Thelma Mackenzie.

Roger Saxon then invited members to raise anything from the minutes.

) Gillian Coghill noted there had been a discussion at the socio economic sub group meeting where the Chief Executive of the Chamber of Commerce had raised a concern regarding recruitment for DSRL being detrimental to supply chain companies.

Phil Craig responded that he had had a couple of approaches with regard recruitment at Dounreay from the local supply chain. At present the site was continuing to go through the VER process and in parallel have been looking at the skills mix required for the next phase in decommissioning. There were a number of vacancies published and people had applied. It was difficult to stop anyone applying for positions which were being actively recruited for. He added that he had offered to meet with the Chamber Board to discuss this along with his Head of Commercial.

) Roger Saxon noted that the planning phase 3 had intimated a further 300 jobs were to be created. He asked whether these were temporary construction (and similar) jobs. Phil Craig confirmed this was correct.

4. STATUS OF ACTIONS

Roger Saxon noted that the status of actions had been circulated to all members in advance and these had also been reviewed at the Business Meeting. Generally the actions were being closed out in a timely manner. Roger Saxon noted there had been a couple of issues raised at the socio economic sub group regarding the timely close out of actions but this had been dealt with.

Roger Saxon stated that he did not propose to go through the actions in any detail but noted the following:

Under completed actions:

) **DSG(2017)M003/A018:** Business meeting to consider the roles and remit of the sub groups once all the vacancies had been filled.

Roger Saxon noted that this was revised at the Business meeting held on the 4th June and the roles/remit and make-up of the sub groups would be circulated to all members shortly.

-) **DSG(2017)M004/A020:** Anna MacConnell to provide the NDA's yearly budget for socioeconomics and spend broken down into regional areas.

Roger Saxon noted that information had been circulated by the NDA which has been distributed to all DSG members. DSG(2018)C019 refers.

-) **DSG(2017)M004/A010:** Anna MacConnell, NDA to provide report on SME spend across the NDA estate when available.

Mark Raffle, NDA noted that small leaflets had been set out on the tables for members which provided the information on SME spend across the NDA estate in Scotland. Copies were also available for members of the public. This action is now closed.

Roger Saxon also noted a number of actions had been raised at the recent sub group meetings and these would be progressed in time for the July sub groups.

5. UPDATE FROM VULCAN

Roger Saxon noted that updates from the Vulcan site were reported through the site restoration sub group meeting. A number of papers relating to Vulcan had been tabled at this meeting including:

-) MOD update: DSG(2018)P013
-) Rolls Royce update: DSG(2018)P014
-) ONR report: DSG(2018)P016
-) SEPA report: DSG(2018)P011

Roger invited Wendy Newton to provide a verbal update. Wendy Newton noted the following since the report had been submitted to the sub group:

-) There had been no accidents or injuries.
-) The certification scheduled for 4th June was now completed and the report quoted that Vulcan had successfully retained its' certification with no non-conformances or observations identified.
-) No changes on environmental or waste disposals.
-) As indicated, some of the stock of MOD housing had been put up for auction and these had all been sold.
-) MOD was actively recruiting a small number of civil service staff. While these would be advertised on the .gov.uk website it would also be advertised locally.

Action DSG(2018)M002/A001: Wendy Newton to send June Love website links on MOD recruitment activities for Vulcan.

No issues or questions were raised from DSG members or members of the public.

[NB: Following DSG an announcement was made relating to a large reduction in Rolls Royce personnel – given this announcement came the following day the DSG Chairman has written to MOD and Rolls Royce expressing disappointment that this was not reported at DSG where questions could have been answered relating to any impacts on Vulcan site because of this announcement.]

6. UPDATES FROM DOUNREAY

Roger Saxon noted that updates were also provided at the both sub groups from the following:

-) NDA: verbal update
-) Dounreay: DSG(2018)P010.
-) ONR: DSG(2018)P012
-) SEPA: DSG(2018)P011
-) CNC: verbal update

Before inviting verbal updates, Roger Saxon noted that the socio economic sub group meeting had been rescheduled due to a clash with the NDA Holyrood event. This meeting took place on 11th May and a number of topics were discussed. He added that at this meeting Dounreay had provided members with a copy of the Dounreay Socio Economic Plan 2018/19 to 2021/21 and had also provided an annual review of the socio economic activities. He commented that the Dounreay Socio Economic Annual Review for 2017/18 was quite impressive considering the small team who delivered these activities. Following the socio economic sub group there had been further discussions at the Business meeting which had resulted in a letter being sent to NDA to ask for clarification on some socio economic activity across the NDA estate.

Roger Saxon further noted the site restoration sub group meeting had met on the 16th May and again a number of topics were discussed. The minutes of both sub group meetings, along with the Business meeting, had been made available to members. Roger stated he did not propose to go through these minutes unless anyone wished to raise anything. No issues were raised at this time.

Roger Saxon invited the following to provide a verbal update.

NDA: Mark Raffle noted the following:

-) The NDA site facing team was now operating at full capacity having been short of two people for some time. A programme manager and strategy manager had now been

recruited.

-) NDA had held a Holyrood event to outline the SME spend across the Scottish constituencies. A number of local stakeholders had also attended and it had appeared to be positively received. Copies of the brochure provided at this event had been available to DSG members and this document outlined how the nuclear legacy benefited SMEs across Scotland. Since this event, consideration was being given to do something similar in Westminster and the Welsh Assembly.
-) NDA would be holding a stakeholder summit on 11/12th July and invitations had been issued for this event.
-) Registration for the NDA supplier's event due to be held in September would be open shortly.
-) On the wider socio economic topics, NDA had received an application from HIE for support towards the UKVL Sutherland (satellite launch) project and discussions were continuing. NDA was also working with Scrabster Harbour Trust to explore, along with HIE, the next stage for the St Ola Pier redevelopment project.
-) NDA had recently approved some ground work on the site of the Viewfirth land on behalf of the Community Sports Hub.

No questions were raised from members or members of the public.

Dounreay: Phil Craig, MD Dounreay, reported the following:

-) There had been 240 days without a lost time accident across the entire site.
-) At the sub group meeting it had been reported that the TRIR stood at 0.13. As this works on a rolling basis one TRIR had expired and therefore the scoring currently stood at 0.08. The site management were incredibly proud of this performance and the continued aim was for zero accidents and sustained compliance.
-) On Tuesday 12th June everyone on site, staff, agency and contractors, took time out to hold team talks on safety. These events have historically been held if there has been a specific event to learn from or an important message to get to everyone. This time, it was about being proactive and recognising the value of people continuously talking about safety.
-) Site management were extremely proud to see John Deighan and Jacqui Greig attending a RoSPA event where they collected, on behalf of the site, another International Safety Award this year.
-) A substantial effort continues to prepare what has become known as site wide impacts – an updated plan reflecting the additional work delivered for the exotics programme. We

remain on target to submit the proposed plan to NDA next month. It will then be assessed and both sides are aiming to have agreement later in the year.

-) Delivery wise, members were aware from previous meetings that the crane in DFR had been out of service since December when a crack appeared in the rail. It was made safe and, since then, a significant effort has been underway to undertake repairs. This has been particularly complex due to the age of the crane but it has now returned to limited service.
-) DSG members would have seen a series of the films released in the last month covering some of the progress during the last year. The final film in the series – looking at the importance of innovation – would be published shortly.
-) This year decommissioning progress is expected to continue. In addition to the continued focus on the exotics and breeder removal programmes, it is expected to:
 - Continue investment in site infrastructure to ensure long-term sustained compliance.
 - Remove the bulk sodium heel from PFR.
 - Make progress with a number of the redundant laboratories in the FCA – decommissioning three within D1200 and removing the mezzanine floor from D1217.
-) Work will also continue with the supply chain:
 - Five bids have been received for the demolition of DMTR and 7 companies have been invited to tender for the decommissioning services framework. It is expected to have news about both later in the year.
 - Awarding a contract to begin construction of an extension to the Dounreay Cementation Plant which will be used to store higher activity waste is expected shortly.
-) All in all another busy year is expected as we reduce more hazards right across the site.
-) The Dounreay site has actively engaged with the EDI programme and took part in the National Stand up for bullying day. NDA had invited all Managing Directors and the Head of Human Resource across the NDA estate to take part in a workshop to discuss topics around people and this shows the NDA's commitment to drive improvements and culture in this area across their estate.
-) The Dounreay website is expected to move from its existing platform to form part of the gov.uk service later this month which recognises that the site is ultimately owned by the government. All content which is usually accessed will be transferred across. There will be a period of transition when both websites are available and the address will stay as

Dounreay.com which means that the public office in Thurso won't have to change its' name.

-)] From a socio economic point of view
 - Eann Sinclair would cover the majority of updates in the CNSRP presentation.
 - The Dounreay Socio Economic Board met last week and it was another reminder of how much work is being undertaken in this area.
 - On the smaller scale 'good neighbour' projects it was a timely reminder to ensure people were aware of the fund and the details were on the website.
-)] A contract was recently awarded to a company to provide the site's IT services. The value of the contract meant that, under the new procedure introduced 18 months or so ago, all tenders were encouraged to submit a socio-economic plan. When the contract officially starts later in the year the successful company will talk more about their commitments but it has been really encouraging to see that their submitted plan has an emphasis on sustaining jobs and developing skills in the area. This is an example of why it is so important to work in partnership with the supply chain and look for their support and expertise to support with our socio-economic activities.

No questions were raised from members or members of the public.

ONR: Danny Gregory, Site Inspector, noted there was not much to add from the written report provided for to the sub group. He did however note there had been an action placed on David Lowe regarding the implication of changes to ONR's enforcement management model. Danny Gregory confirmed that there would be no impact to the site as the model had been changed to reflect the way in which ONR already regulates and means no impact to the site. No questions were raised from members or members of the public.

SEPA: Stewart Ballantine, Site Inspector, also noted there was little further to add to the written report provided to the sub group. The site inspections and visits had continued during this period and as previously reported no non-compliance had been recorded. SEPA continued with further discussions on the site end state.

No questions were raised from members or members of the public.

CNC: Martin O'Kane, CNC reported that:

-)] They continued to support DSRL with the fuels programme.
-)] A counter terrorist exercise had been held on site on 16th May. The scenario had been a challenging and complex exercise with ONR looking at how CNC and DSRL responded.

The exercise received a green rating and was well received.

-) Andy Cambridge would continue with the Community Engagement role for CNC is now engaging with the local community.
-) Support continues within the local community in relation to off-site activities, including supporting Police Scotland with the search for a vulnerable person as well as continued support for traffic issues including road calming measures on the A836.
-) Three new recruits have completed their training and will be taking up posts on the Dounreay site. Four officers are also currently in training, two of whom are from the local area. Active engagement also took place around the announcement of the Homebase closure as well as attending recruitment fayres in Inverness and more locally.

Cllr Matthew Reiss noted that he had continued his discussions with Police Scotland in relation to the Police camera vans being deployed on the A836. He noted however there was a criterion which dictated where to utilise the camera van and points were allocated for different circumstances. He had continued to have discussions around this and also pointed out that the speeding concerns on the A836 were because of a small minority of motorists. Mark O’Kane noted that CNC worked closely with Police Scotland on this matter.

Roger Saxon thanked everyone for their input. For completeness the actions raised at the sub group meetings are recorded here:

DSG(2018)M004/A002: June Love to request information from Dounreay on total number agency workers leaving.

DSG(2018)M004/A003: Derrick Milnes to write to Anna MacConnell asking for a timeline for the actions to be delivered.

DSG(2018)M004/A004: June Love to investigate the format of the CNSRP, NDA and Dounreay socio economic presentation at the next DSG public meeting (June 2018).

DSG(2018)M004/A005: DSG Socio economic sub group members to provide any additional questions or comments on socio economic activities.

DSG(2018)M004/A006: : June Love to collate all questions/comments raised regarding socio economic activity and draft response. Draft response would be tabled at DSG business meeting for discussion and agreement.

DSG(2018)M004/A007: DSG Socio Economic sub group to provide any comments on the Dounreay Socio Economic Plan 2018/19–2021/22 by the 22nd May 2018.

DSG(2018)M004/A008: June Love to contact Craig Brown regarding Caithness Horizons museum status with the recent loss of CH curator.

DSG(2018)M004/A009: June Love to ask Phil Cartwright, Chair of CSH to provide a full update of the CSH project at the next sub group meeting.

DSG(2018)M004/A010: – June Love to include visits in the comments currently being collated.

DSG(2018)M004/A011: June Love to request a meeting with Alan Cummings and DSG members when next visiting the Dounreay site.

DSG(2018)M004/A012: June Love to respond on behalf of DSG to Rick Wylie, Lancaster University, requesting further information on the research he wished to undertake with DSG involvement.

DSG(2018)M004/A013: Trudy Morris to provide an update from DRS or HiTrans on the commercial freight trial that was due to be undertaken in March 2018.

DSG(2018)M004/A014: David Lowe to provide information on the different categories of particles (minor, relevant, significant).

DSG(2018)M004/A015: DSG members to read and provide comments to June Love on SEPA's consultation on draft standard conditions for radioactive substances authorisation.

DSG(2018)M004/A016: Roger Saxon to distribute any additional information to DSG members on the consultation of regulation of nuclear sites in the final stages of decommissioning and clean-up.

DSG(2018)M004/A017: DSG Site Restoration sub group members to provide any comments on the consultation of the regulation of nuclear sites in the final stages of decommissioning and clean up.

DSG(2018)M004/A018: David Lowe to provide a simple bar chart of key projects with indicative delivery dates.

DSG(2018)M004/A019: : Stewart Ballantine to provide an update on SEPA's Habitat Survey

DSG(2018)M004/A020: DSG members to consider whether additional engagement with ONR would be useful.

DSG(2018)M004/A021: Cdr Ken Dyke to provide information on the surplus housing due to be auctioned shortly.

DSG(2018)M004/A022: June Love to contact John Hook, Rolls Royce to find out when their recruitment will cease in this area and how many apprentices have been recruited in the last 4 years.

DSG(2018)M004/A023: Stewart Ballantine to provide a link to the SEPA sector plan consultations.

DSG(2018)M004/A024: David Lowe to find out if there are any implications for Dounreay with the change of ONR's enforcement management model.

DSG(2018)M004/A025: June Love to make changes to the socio economic letter for the chair to sign off.

DSG(2018)M004/A026: June Love to write to NHS representative re sub group role/remit in relation to attending alternative sub group.

DSG(2018)M004/A027: June Love to invite deputy sub group chairs to future business meetings.

DSG(2018)M004/A028: June Love to circulate Caithness Transport Forum paperwork to members seeking any questions or issues to be raised.

DSG(2018)M004/A029: June Love to contact DSG rep for Dounreay Unions to enquire whether the unions would be submitting a response to this consultation.

DSG(2018)M004/A030: June Love to write to Rick Wylie seeking further information on the public value research currently being undertaken.

7. CNSRP PRESENTATION

Roger Saxon stated that at the last socio economic sub group members had requested that Eann Sinclair, CNSRP Programme Manager provide an update on the CNSRP priority projects and progress being made. The nuclear partners, NDA, Parent Body and DSRL all work in partnership with CNSRP and therefore it was felt appropriate to request a CNSRP update at this meeting.

Roger handed over to Eann Sinclair who provided the update presentation (see DSG(2018)C023).

Following the presentation, Mark Raffle noted NDA support to CNSRP which included direct funding totalling £8.9M over various projects, some of which was committed funding. In addition to this the North Highland Regeneration Fund continued with funding support of small business loans from the NDA totalling £1.85M. As previously reported, Mark Raffle noted current discussions were ongoing for £5M funding support towards the UKVL Sutherland project and also £3.75M for the redevelopment of the St Ola Pier at Scrabster Harbour.

Phil Craig noted he had covered the majority of socio economic topics in his earlier brief.

Roger Saxon invited members to raise any questions. Of note:

-) Roy Blackburn noted that within the CNSRP priority projects there was one concentrating on tourism. While recognising that the North Coast 500 was a great success it was disappointing to hear that the Highland Council were now making decisions to closure public toilets and considering charging for car parking. He questioned how these decisions were made considering the partnership arrangements. Eann Sinclair responded that he understood this was a fairly wide strategic issue for the Highland Council and not just confined to the NC500 route. A working group had been set up to look at NC500 and would be taking these issues on board.
-) Sandra Owsnett also noted that infrastructure would be vital for the area's future and that would include hospitals, schools, transport connectivity as well as transport for commercial freight. Roger Saxon noted that on commercial freight, DRS were currently looking at the logistics for carrying out a commercial trial of freight into Georgemas and this was likely to take place in the summer.
-) Phil Craig noted that Cllr Struan Mackie had recently set up a meeting with the HC Chief Executive to discuss enabling requirements to succeed in these matters. The CEO had

been very interested in what the various organisations were trying to do and was also positive of the things that already exist in the area. He was keen to provide support as much as possible however the HC did not have a silver bullet. At the same meeting, he heard about the economic activities relating to Scrabster Harbour Trust which was a positive story.

-) Cllr Struan Mackie added in terms of meeting organised it was quite timely with all the changes being made within the HC especially looking at finances. There would be a new CEO of HC in the not so distant future and it was the responsibility of the local Councillors to ensure that the messages were heard in relation to the CNSRP priority projects. As an opposition Councillor he would continue to scrutinise what Mathew Reiss and his team were doing with regards the budget. It would also be essential to consider forthcoming changes which will see more powers being made locally. Cllr Mackie agreed with the statements made by Roy Blackburn and noted that work was still required to ensure rural needs and a growing economy.
-) Roger Saxon congratulated Cllr Matthew Reiss on his appointment as Area convenor of the Caithness Council. Cllr Matthew Reiss also noted that Roy Blackburn's comments were well made and while he agreed with the detrimental impact of the closure of public toilets he also stated that this was not a statutory obligation for HC. While there was no desire to shut all public toilets there was a need to save money and in that respect there had been some success. In some areas local people had taken over the running of public toilets and there was further potential for this rather than closures or a poor quality service which could also be the case at times.
-) Cllr Matthew Reiss also noted that decisions made on such things as funding for public toilets etc would be the subject of local consultation to look at the different options. As an example, in Thurso the public toilets close to the Legion had been refurbished and further public amenities were also available at the harbour. HC was keen to support tourism opportunities in any way they could but the brutal truth was that the council was operating with much less funding and could not deliver all services that had been traditionally provided.
-) Ron Gunn stated that with regards to local service infrastructure there had been a recent meeting of the NHS redesign group. This had been one of many meetings on this subject and had started out with 30 possible options on the table. Through the various meetings these options had been shortlisted to 4 options. These ranged from maintaining the status quo, to a new build at the hub at Dunbar, to refurbishment of Caithness General Hospital and hub at Dunbar and Town & County, to refurbishment of CGH with hubs at Dunbar and PPP Centre and/or large rebuild at CGC with hub.

The meeting had opted for Option 3 which was total refurbishment of Caithness General Hospital with new hubs at Dunbar and PPP. The next step would be a 3 month public consultation and it would then go to NHS Board for their approval. If the community gets behind these proposals they will then go to Scottish Government for agreement. It was anticipated that the hub at Dunbar would consist of ambulance services, old folk

care home as well as existing services being maintained.

-) Roy Kirk stated that the CNSRP presentation had been helpful in terms of where advances and progress had been made to date. Some of the progress made was genuinely remarkable. There would be challenges that lie ahead that are substantial but there were elements of the partnership that were working really well. Looking back over the 10 years the county should be pleased with progress being made but added there was still much to do.
-) Eann Sinclair noted that in terms of NC500 there have been some interesting exchanges of views when looking at what the public agencies could do to support this initiative and added that it had been private companies and private funding that was taking this project forward which was pleasing to see. NC500 was now the world's no 1 route and this provides benefits across the Highlands and Islands.
-) Cllr Matthew Reiss added that as an example of local ownership there was a group of people in Latheron Wheel who had now taken over the responsibility for the public toilets in the area. HC had provided a small amount of funding (£3K) to pump prime this initiative and it was pleasing to see the positive impacts that this small amount of funding had. The volunteers who run this facility have a charity collection box available and when tourists realise this is a local initiative they were very generous with their donations.
-) Cllr Struan Mackie thanked Eann Sinclair for the presentation and noted that it would be important to understand the Dounreay site wide impact which would inform the CNSRP programme in terms of the creation of new jobs and employment activities. The total investment in the area over the last 10 years was quite impressive. As someone who works in business Cllr Mackie felt that it would be the private companies who would help grow and diversify the economy. The big role for all those organisations to support start up business and provide further support to scale them up. While he recognised that physical infrastructure was one issue to be addressed he also felt that technology would also play a big role.
-) Thelma Mackenzie noted that she and John Deighan had attended the H&I Economic conference where Stuart Black, HC and a representative from HIE (Moray) – three things came out to this – maintaining skills, sustainable employment and affordable housing.

Simon Middlemas (member of public) asked how DSG members and those in the wider community could help Eann Sinclair with regards CNSRP and progress being made. He emphasise that if you look at the rising jobs profile employment opportunities were not the issue but the potential lack of skills in the area if all job targets were realised. Eann Sinclair agreed with Simon Middlemas' comments and noted that this was the start and finishing point to all presentations undertaken recently – CNSRP were trying to emphasis that the county is not doomed, and as Thelma MacKenzie had stated it was more about the lack of people and not the lack of job opportunities. Skills would be required not only across the broad STEM network. Every sector had a variation on skills shortages. With an ageing

workforce, limited access to certain types of skills a power of work had been carried out by North Highland College and Donald MacBeath to ensure that skills were high on the agenda. The Caithness Chamber of Commerce ‘Developing the Young Workforce’ was delivery some fantastic outputs.

) Gillian Coghill noted recent comments on NHS and training and thought it was important to work with North Highland College, UHI to grow local skills. If people were getting into the schools and colleagues now there would be the ability to encourage young people to take certain career paths. Donald MacBeath responded that NHC in partnership with UHI were working to take this forward in relation to health care and were working with NHS. He felt that the county was in a better place to create its own skills and in terms of this there was currently 5 work streams identified which covered health care training provision currently being explored. NHC would have a role to play and were keen to see a training commitment built in to allow the area to grow its own talent. The more this can be done through partnership working with local employers the better it could be.

Eann Sinclair also stated that along with Ron Gunn, Cllr Karl Rosie and others there had been a launch of the Thurso Development Trust which had been established to take forward community initiatives. A community consultation had been held and the launch had provided feedback from that consultation. Eann stated that he was impressed with the output from the consultation with lots of suggested projects and more importantly groups of people who are simply getting up and getting on with it which was refreshing to see.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

Roger Saxon noted that members of the public had been given the opportunity to raise questions throughout the meeting. He invited them to raise anything that had not been raised previously.

A member of the public raised the issue about bus provision in the area. He asked why Dounreay had stipulated coaches when looking to issue a new contract for bus service provision for the site. Roger Saxon noted that this had been previously raised at the Caithness Transport Forum and had been clarified that Dounreay had not stipulated coaches had to be used. Phil Craig responded that for absolute clarity the site did not stipulate coaches as they did not want to constrain the service and therefore the procurement tender had detailed the service provision required by the site. At the time the site was going out to tender on bus services they had approached Highland Council to explore whether there could be a combined procurement but time constraints meant this was not possible. As the requirement for buses for Dounreay would diminish over time the site would be looking to working with HC in the future. It was suggested that Councillor Matthew Reiss take back the clear message from the meeting that the use of coaches had not been stipulated. [NB: Secretary’s note: this information would also be passed to the Caithness Transport Forum to ensure they were aware that this issue had been raised again.]

Action: DSG(2018)M004/A031: Cllr Matthew Reiss to confirm with Stage Coach that coaches were not stipulated for the Dounreay contract.

Action: DSG(2018)M004/A032: June Love to provide information on Dounreay bus contract to Caithness Transport Forum to clarify again that coaches were not a stipulation in the contract.

9. ANY OTHER BUSINESS

Before Roger Saxon opened up to others there had been a number of events/activities that members of DSG had been involved in since the March public meeting. He noted the following:

-) DSG representatives had attended the official opening of Nucleus.
-) DSG Chairman had attended the Caithness Community Planning Partnership meeting.
-) Roger Saxon and Derrick Milnes had met with the Leader of the Highland Council.
-) Roger Saxon had attended the Scottish Government Scottish Nuclear Sites meeting.
-) Roger Saxon and Derrick Milnes had met Alan Cumming the newly appointed NDA Director of Nuclear Operations.
-) And most recently Roger Saxon had attended a BEIS workshop on amending the regulatory framework for nuclear decommissioning in Edinburgh.

He noted that there was a lot of activity that happened in between DSG meetings. At this point he asked if anyone wished to raise any other business. No issues were raised.

10. CLOSE

Roger Saxon thanked everyone for their input and formally closed the meeting.

**Roger Saxon
DSG Chairman
19th June 2018**

ACTIONS ARISING FROM THIS MEETING (JUNE 2018)

DSG(2018)M004/A001: Wendy Newton to send June Love website links on MOD recruitment activities for Vulcan.

DSG(2018)M004/A002: June Love to request information from Dounreay on total number agency workers leaving.

DSG(2018)M004/A003: Derrick Milnes to write to Anna MacConnell asking for a timeline for the actions to be delivered.

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DSG(2018)M004/A011: June Love to request a meeting with Alan Cummings and DSG members when next visiting the Dounreay site.

DSG(2018)M004/A012: June Love to respond on behalf of DSG to Rick Wylie, Lancaster University, requesting further information on the research he wished to undertake with DSG involvement.

DSG(2018)M004/A013: Trudy Morris to provide an update from DRS or HiTrans on the commercial freight trial that was due to be undertaken in March 2018.

DSG(2018)M004/A014: David Lowe to provide information on the different categories of particles (minor, relevant, significant).

DSG(2018)M004/A015: DSG members to read and provide comments to June Love on SEPA's consultation on draft standard conditions for radioactive substances authorisation.

DSG(2018)M004/A016: Roger Saxon to distribute any additional information to DSG members on the consultation of regulation of nuclear sites in the final stages of decommissioning and clean-up.

DSG(2018)M004/A017: DSG Site Restoration sub group members to provide any comments on the consultation of the regulation of nuclear sites in the final stages of decommissioning and clean up.

DSG(2018)M004/A018: David Lowe to provide a simple bar chart of key projects with indicative delivery dates.

DSG(2018)M004/A019: : Stewart Ballantine to provide an update on SEPA's Habitat Survey

DSG(2018)M004/A020: DSG members to consider whether additional engagement with ONR would be useful.

DSG(2018)M004/A021: Cdr Ken Dyke to provide information on the surplus housing due to be auctioned shortly.

DSG(2018)M004/A022: June Love to contact John Hook, Rolls Royce to find out when their recruitment will cease in this area and how many apprentices have been recruited in the last 4 years.

DSG(2018)M004/A023: Stewart Ballantine to provide a link to the SEPA sector plan consultations.

DSG(2018)M004/A024: David Lowe to find out if there are any implications for Dounreay with the change of ONR's enforcement management model.

DSG(2018)M004/A025: June Love to make changes to the socio economic letter for the chair to sign off.

DSG(2018)M004/A026: June Love to write to NHS representative re sub group role/remit in relation to attending alternative sub group.

DSG(2018)M004/A027: June Love to invite deputy sub group chairs to future business meetings.

DSG(2018)M004/A028: June Love to circulate Caithness Transport Forum paperwork to members seeking any questions or issues to be raised.

DSG(2018)M004/A029: June Love to contact DSG rep for Dounreay Unions to enquire whether the unions would be submitting a response to this consultation.

DSG(2018)M004/A030: June Love to write to Rick Wylie seeking further information on the public value research currently being undertaken.

DSG(2018)M004/A031: Cllr Matthew Reiss to confirm with Stage Coach that coaches were not stipulated for the Dounreay contract.

DSG(2018)M004/A032: June Love to provide information on Dounreay bus contract to Caithness Transport Forum to clarify again that coaches were not a stipulation in the contract.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

DSG(2018)M001/A001: Wendy Newton to present the options for the future of the Vulcan site to the Site Restoration sub group meeting in January 2019.

DSG(2018)M001/A009: June Love to write to The Safety Assessment Federation (SaFed) regarding the Vulcan boiler incident. **Action ongoing:** correspondence sent on 1st May – response awaited.

DSG(2018)M001/A014: June Love to invite Chairman of Community Sports Hub to provide an update on the Community Sports Hub at the next Socio Economic sub group meeting. **Action ongoing:** Chair of CSH could not attend meeting on 8th May. An update was received however action ongoing to invite Chair to next sub group to provide an overview of the whole project as this appears to have changed following funding discussions.

ACTIONS COMPLETED SINCE LAST MEETING

DSG(2017)M003/A018: DSG Business meeting to consider the roles and remit of the sub groups once all vacancies had been filled. **Action complete:** discussed on 4th June 2018

DSG(2016)M003/A016: Wendy Newton to liaise with June Love to agree appropriate sub group meetings to provide update on the future options of the site. **Action complete:** MOD will come to January 2019 sub group meeting with the options for the Vulcan site.

DSG(2017)M004/A010: Anna MacConnell, NDA to provide report on SME spend across the NDA estate when available. **Action complete:** NDA brochure 'Nuclear clean-up in Scotland, Leaving a positive legacy' was provided in hard copy at the DSG meeting on 13th June 2018.

DSG(2017)M004/A020: Anna MacConnell, NDA Socio Economic Manager to provide the NDA's yearly budget for socio economics and the spend broken down into regional areas. **Action complete:** information received on 5th June 2018.

DSG(2018)M001/A002: Wendy Newton provide an explanation as to why Vulcan has withdrawn iodine tablets to local residents. **Action complete:** Iodine is a product of nuclear fission that decays over time. The Stable Iodine Tablets are provided to swamp the thyroid with none active iodine, which reduces the uptake of radioactive iodine in the extremely unlikely event of an accident which leads to a release of fission products to the environment. Since the shutdown of STF in July 2015 the iodine has decayed to zero and therefore there was no potential for an iodine release. The stable Iodate tablets therefore provide no benefit and they have been withdrawn with the agreement of ONR.

DSG(2018)M001/A003: June Love to put Vulcan future site options on the DSG Business meeting agenda for further discussion. **Action complete.** Discussed on 4th June 2018

DSG(2018)M001/A004: David Lowe, Dounreay Deputy Managing Director to confirm whether Equality Impact Assessments had been carried out in relation to the VERs. **Action complete:** It has now been confirmed that EIA were taken into account.

DSG(2018)M001/A005: Stewart Ballantine, SEPA to provide June Love with information on the forthcoming habitat survey for distribution to DSG members. **Action complete:** Information was provided and circulated to DSG members on 16th March 2018.

DSG(2018)M001/A006: June Love to write to Dyan Foss's family expressing our condolences. **Action complete.**

DSG(2018)M001/A007: June Love to write to John Deighan thanking him for his time on DSG. **Action complete.**

DSG(2018)M001/A009: : June Love to circulate the final version of DSG response to NDA draft business plan to DSG members. **Action complete** – see DSG(2018)C003.

DSG(2018)M001/A010: June Love to write to Stewart Ballantine, SEPA re clarification on the low level radioactive waste facility. **Action complete:** The implications relate to the long term structural stability of the waste vault. The end point of disposal/closure of the vault is a single concrete monolith made of up grouted waste packages surrounded by more grout inside the concrete walls of the facility. Ultimately over very long timescales (10's thousands of years) the concrete block of waste & grout will break down. If ungrouted 'holes' exist in individual HHISO grouted containers potentially the facility will degrade at a faster rate than allowed for in the performance model used to underpin the decision to grant the disposal authorisation. DSRL are currently looking at this question with a team of appropriate qualified engineers and in parallel looking at the options to address the issue. Both these programmes of work will be presented to and assessed by SEPA prior to any decision being taken on what steps are then taken. SEPA will update DSG with progress and the outcome of that programme of work when available.

DSG(2018)M001/A011: June Love to write to Stewart Ballantine to ask for clarification on issues raised with The Highland Council relating to the Dounreay Planning Phase 3 application. **Action complete:** DSRL's Phase 3 planning application covers through to Interim End State including a number of new build waste facilities, remediation strategies, void filling etc. SEPA cannot make meaningful comment on the high level design concepts set out in the application without the BPM arguments and underpinning documentation that still

have to be developed. Following on from that no presumption of future regulatory acceptance of these projects by SEPA can be assumed by virtue of it not objecting to the planning application. The regulatory processes SEPA are directly responsible for will require assessment of the detailed work that must be undertaken by DSRL (separate to the planning process) prior to those same projects being undertaken, therefore it is not necessary, or appropriate, for SEPA to object to DSRL's planning application. The correction requested by SEPA (to The Highland Council) relates to Section 8.4 of the Environmental Statement. DSRL stated that the ERPP (Environmental Restoration Programme Plan) is consistent with industry guidance including the Environment Agency's CLR11. SEPA advised The Highland Council that CLR11 relates to management of contaminated land sites. Dounreay is an authorised site, therefore the Controlled Activities Regulations (CAR) is the applicable legislation not Part IIA of the Environmental Protection Act and the CAR approach must be followed. SEPA do not consider it appropriate to make reference to the Contaminated Land Regime (radioactive and non-radioactive) as this is not applicable on the Dounreay site. Discussions have subsequently been held with DSRL and The Highland Council and it is SEPA's understanding that documentation has been updated, although SEPA not as yet seen the updated documents.

DSG(2018)M001/A012: June Love to provide details of DYW and Jobs and How To Get Them to Martin Sinclair and Pat Green. **Action complete.**

DSG(2018)M001/A013: June Love to circulate the agenda for the SSG Chair's Forum. **Action complete.**

DSG(2018)M001/A015: June Love to request information from Dounreay on total number of people leaving through the Voluntary Early Release process. **Action complete:** The current number confirmed for voluntary redundancy is 131 with discussions ongoing with approximately 10 individuals.

DSG(2018)M001/A016: June Love to find out who went through the first LINC opportunity. **Action complete:**

LINC Opportunity 1 was an optioneering workshop regarding the below issue: *DSRL require a facility that can size reduce a number of components, then package and store them. The components will all carry a dose level which would classify them as Intermediate Level Waste. The Intermediate Level Waste Size Reduction Facility (ILWSRF) is estimated to be a multimillion pound project and will be operational within the next 5 years. Before DSRL can progress with the project it must assess whether or not it will be possible to place this facility within the Reactor Hall Mortuary (RHM).* The two LINC companies (AJ Engineering and IKM Consulting) attended this workshop along with DSRL Personnel and other supply chain companies. Their input was considered to be valuable and the workshop a success.

LINC Opportunity 2 was asking the companies to come forward with the most optimal method for the below: *The Cumbria Remote Handling Consortium (CRHC - made up of four Cumbrian companies) and JGC who have paired with ONET. This opportunity relates to whether there is a more optimum approach that can be taken in order to significantly reduce the in-situ size reduction time and costs within Low, Medium and High Active Processing cells, for example is it feasible and optimal to transport whole cell structures to the Low Level Waste vaults; are there more efficient size reduction techniques that can be deployed?.*

Both sets of LINC companies are at various stages of development of technologies that DSRL believes would be very useful to address the decommissioning of our cells. So we are engaging further to decide what/how we could deploy the technology available from these companies.

DSG(2018)M001/A017: June Love to circulate the agenda for the SSG Chair's Forum to all DSG members. **Action complete.**

DSG(2018)M001/A018: June Love, to draft on behalf of DSG, a letter of condolence to Dyan Foss's family. **Action complete.**

DSG(2018)M001/A019: : June Love to write to Ron Gunn, CHAT confirming membership of DSG and providing him with induction paperwork. **Action complete.**

DSG(2018)M001/A020: June Love to provide Sandra Owsnett with DSG induction paperwork. **Action complete.**

DSG(2018)M001/A021: June Love to provide information from the Chamber of Commerce's workshop on the Lobbying (Scotland) Act. **Action complete.**