

Endorsed on 11 June 2024

DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING

Minutes of DSG Business Meeting held on Tuesday 14 May 2024 at 0930 via MS Teams.

Present:

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| Cllr Struan Mackie | DSG Chair |
| David Alexander | DSG Vice-chair & Socio Economic sub group chair |
| Gillian Coghill | DSG Site Restoration sub group chair |
| Peter Faccenda | DSG Socio Economic sub group deputy chair |
| Roger Saxon | DSG Site Restoration sub group deputy chair |
| Dawn Clasper | DSG Minute Secretary |
| Tina Wrighton | Stakeholder & External Relations Manager, NRS Dounreay |

1. WELCOME & APOLOGIES

Cllr Struan Mackie welcomed everyone to the meeting.

No apologies have been received.

2. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2024)M003, 30 April 2024 – were endorsed by members. Members agreed this was a true reflection of the meeting. These would now be circulated to all DSG members for their information.

3. ACTION STATUS

Dawn Clasper provided an update on the progress of actions. Discussion focused on:

- DSG/PM(2024)M01/A03: Stewart Ballantine to ask the Thurso SEPA office to determine the relation of the discharge limits for Vulcan. **Ongoing**
- DSG/PM(2024)M01/A01: Mark Rouse/Mac MacGill to provide the group operating framework. **Ongoing**
- DSG/AGM(2024)M01/A01: Cllr Struan Mackie to provide clarity on the voting rights of the DSG Members. **Ongoing**
- DSG/BM(2024)M001/A001: Cllr Struan Mackie to write to DSG members to ask permission to join the cross party group. **Complete.**

4. PUBLIC MEETING

Dawn Clasper noted the public meeting would be held on 5 June, she noted that she had been in contact with other venues to see if they would be able to accommodate the DSG requirements, she was waiting for responses and would update accordingly.

It was agreed to hold an extra ordinary business meeting on 21 May to discuss further the public meeting due to industrial action.

5. DSG MEMBERSHIP

Cllr Struan Mackie noted the DSG had received an application from a member of the public to join the DSG as a co-opted member of the public, the application letter has been circulated to members and they were supportive of this application. This was endorsed by the DSG Business meeting members.

Cllr Struan Mackie noted that North Highland Tourism is no longer an existing body and this has been succeeded by Venture North. It was proposed that membership of North Highland Tourism is transferred to Venture North and Trudy Morris will attend the DSG as the director of Venture North and the Chamber of Commerce representative. This was endorsed by the DSG Business meeting members.

Cllr Struan Mackie noted that the recommendations would be endorsed at the next public meeting.

David Alexander noted that he had been in contact with Suzanne Ferguson, Learning & Development Manager NRS Dounreay to get a younger demographic on the DSG and get access to schools using DYW and suggested a job description.

Cllr Struan Mackie noted the DSG needs to be reflective of the community that we are in, and one issue is we need to engage the younger demographic. He noted we do have elected members of the Scottish Youth Parliament for Caithness and we could invite them to become a member of the DSG once we have a defined job description.

Tina Wrighton noted that she is a business ambassador through DYW and has contacted the DWY leads, a meeting has been arranged for Thursday 17 May to see how we can engage with the schools and colleges.

Peter Faccenda suggested that we offer a young person some training on social media/communication skills to do some broadcast activities.

6. ANY OTHER BUSINESS

The following was raised:

- Cllr Struan Mackie noted regarding action DSG/AGM(2024)M01/A01 voting rights for DSG Members. He noted we value the contributions from the co-opted members and that all members contributions are important and all members should have a vote. This was agreed by the Business meeting members.

Action DSG(2024)M004/A001: Cllr Struan Mackie to update the ToR regarding voting rights for members.

- David Alexander noted that with the SSG Chairs and Vice Chairs review of SSG's the DSG had not been included so far, so this is not a review of all SSG's.

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- Cllr Struan Mackie noted that Mark Rouse NRS Dounreay MD will be leaving, and John Grierson will be the interim MD. Cllr Struan Mackie and Business meeting members wished Mark Rouse well and want to thank him for the engagement as he was very present locally and with the DSG.

7. CLOSE

There being no further business, Cllr Struan Mackie thanked everyone for their input and formally closed the meeting.

Cllr Struan Mackie
DSG Chair
21 May 2024

ACTIONS ARISING FROM THIS MEETING

DSG(2024)M004/A001: Cllr Struan Mackie to update the ToR regarding voting rights for members.